



LEADERSHIP ROLES AT WESTLAKE UMC

Church Council—This group of 12 persons, chairs of various committees and some staff members, plans and implements the mission and ministry of our local church. They meet at least 4 times a year. They adopt a budget, elect officers, and set policies for WUMC.

Staff-Parish Relations Committee—This group of 9 persons, elected in 3 classes of 3 year rotating terms, write personnel policies, define job descriptions, set compensation, and nurture the staff. They meet at least 4 times a year. They work with the District Superintendent to evaluate the clergy and to give advice about clergy appointments.

Trustees-- This group of 9 persons, elected in 3 classes of 3 year rotating terms, manage all the properties, including utilities, insurance, and maintenance. They meet usually 8-10 times a year. They have power to receive grants and bequests and to sign contracts.

Sustainability Group—This group consists of a chair, treasurer and assistant treasurers who disburse funds, at-large members, and ex-officio members. They write and implement the policies and procedures for the handling of money in WUMC. They recommend an annual budget, conduct an annual audit, and review regularly the income and outgo of funds.

Stewardship Committee—This group of 7 persons work under the Sustainability Group, to invite the congregation to practice generosity of time, talent and treasure. They meet at least 4 times a year.

Permanent Endowment Fund—This group also works under the Sustainability Group, to encourage legacy gifts through wills, estates, stocks, bonds, insurance, etc. The principle of the funds remains in secure investments. Earnings off the funds go to support projects outside of the regular church budget when persons or groups submit grant requests. They meet at least 4 times a year.

Preschool Advisory Committee—This group works with the preschool director on teacher nurture, compensation, curriculum, policies, etc. They consist of parent representatives, members of WUMC, and ex-officio members. They meet once a month, August-May.

Discipleship Groups

Adult Ministries Council—This group works with the adult Sunday School classes on curriculum and classroom space. They coordinate with United Methodist Women, United Methodist Men, and the Emmaus community. They meet 4 times a year.

Children's Ministries Council—This group works with the director of children's ministries on Sunday School classes, Vacation Bible School, F.I.S.H., etc. They met bi-monthly.

Youth Ministries Council—This group works with the director of youth ministries on Sunday School classes, Bible studies, mission trips, etc. They meet 4 times a year.

Welcome Committee—This group coordinates greeters at worship services, follows up on guests, and orients new members. They rarely have meetings, concentrating on serving.

Worship Committee—This group handles all things that help worship services happen including ushers, acolytes, communion servers, dramatists, choirs, etc. They coordinate special seasonal emphases like Advent and Lent. They take care of the Children First service. They meet 4 times a year.

Nurture and Outreach Groups

Congregational Care—This group works with Stephen Ministry, funeral meals, calls to the homebound, and The Tent. They rarely have meetings, concentrating on serving

Outreach Committee—This group coordinates local missions, e.g., Mobile Loaves and Fishes as well as national missions, e.g., home repair after tornadoes in Joplin, MO, and international missions, e.g. working with the Methodist Church in Belize. They meet 8-10 times a year.

Fellowship/Kitchen Committee—This group coordinates meals and parties at least 4 times a year and maintains the kitchen. Usually only meets around church events as needed.